

Utility Permit Applications Process

- **Utility Permits**

Installation of, or adjustments to utilities within the Department's right of way

Utility Permits are governed by
Chapter 14-46, Florida
Administrative Code Rule

CHAPTER 14-46

UTILITIES INSTALLATION OR ADJUSTMENT

14-46.001 Utilities Installation or Adjustment

14-46.001 Utilities Installation or Adjustment.

(1) Purpose. This rule is established to regulate the location and manner for installation and adjustment of utility facilities on any Florida Department of Transportation (FDOT) right of way, in the interest of safety and the protection, utilization, and future development of such rights of way, with due consideration given to public service afforded by adequate and economical utility installations, and to provide procedures for the issuance of permits.

(2) Permits.

(a) FDOT will issue permits for the construction, alteration, operation, relocation, removal, and maintenance of utilities upon the right of way in conformity with the *FDOT Utility Accommodation Manual (UAM)*, August 2010 edition, FDOT Document No.

710-020-001-g, which is hereby incorporated by reference and made part of this rule. The UAM also incorporates by reference additional documents contained in the UAM Section 6.1, Incorporated References.

Copies of the UAM are available from the FDOT Maps and Publications Office at **605 Suwannee Street, MS 12, Tallahassee, Florida 32399-0450**, or the FDOT Utility Web Site: <http://www.dot.state.fl.us/rddesign/utilities>.

(b) The Utility Permit, FDOT Form **710-010-85**, Rev. 08/10, is incorporated herein by reference and available from the FDOT Utility Web Site listed above.

Requirements and criteria for Utility
permitting may be found in the
Utility Accommodation Manual

2010 UAM Utility Accommodation

Proposed Excavation

Temporary Survey Marks

Electric Power Lines, Cables, Conduits and Lighting Cables

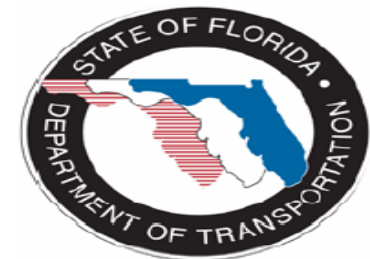
Gas, Oil, Petroleum, or Gaseous Materials

Communication, Alarm, or Signal Lines, Cables or Conduits

Potable Water

Reclaimed water, Irrigation and Slurry Lines

Sewer and Drain Lines



3.1 GENERAL

When applying for a permit, the UAO shall submit an application using the *FDOT Utility Permit Form*. Others may prepare and process permit applications for the UAO, however the UAO shall be the permittee and shall comply with the provisions of the UAM.

The UAO shall not deviate from an approved permit without approval by the Local Maintenance Engineer. The UAO shall have a copy of the approved permit and the permit application package available at the job site when crews are present. FDOT Utility Permit Forms are available at the Local Maintenance Office, District Maintenance Office, District Utility Office, or at:
<http://www.dot.state.fl.us/rddesign/utilities/>

To expedite construction of FDOT projects, FDOT may determine an approved *FDOT Utility Work Schedule*, and a relocation agreement are equivalent to a utility permit.

3.2 PERMIT APPLICATIONS FOR EMERGENCY WORK

Advance permit application approvals or notifications are not required for repairs performed in accordance with *UAM Section 4.1.1*.

*If the type of work would normally require a permit, the UAO shall submit a completed FDOT Utility Permit Form and as-built plans within **five (5)** business days after the repairs are completed; however, a TCP does not need to be submitted.*

3.3 WORK NOT REQUIRING NEW PERMITS

3.3.1 Work Types

The UAO shall not perform the work on previously permitted utilities without obtaining a new permit unless the type of work is listed below and limited to the UAO's own facilities and the work constraints in ***UAM Section 3.3.2:***

- 1) Placement of mid-span poles, replacement of existing poles, removal of existing poles or placement of service poles in compliance with ***UAM Section 4.2.2.***
- 2) Placement of underground service lines in compliance with ***UAM Section 4.3.8 provided trenching is perpendicular to the roadway.***
- 3) Temporary utility work approved by the FDOT Resident/Project Engineer during FDOT construction projects.
- 4) Maintenance, replacement, alterations or additions of aerial components on existing pole lines.

- 5) Maintenance, but not the replacement, of existing underground facilities.
 - 6) Placing additional lines or ducts within existing conduits, provided no additional conduit, pull-boxes or other utility appurtenances are installed.
 - 7) Installation of antennae for remote communication or switching devices to operate the permitted utility provided no excavation is performed.
 - 8) Tree trimming as described in ***UAM Section 4.6.2.***
 - 9) Routine maintenance of vegetation as described in ***UAM Section 4.6.3.***
 - 10) Potholing for physical exposure of buried utilities in accordance with ***UAM Section 4.9.***
- The UAO shall be responsible under the original permit for any added lines or other utility modifications for which a new permit was not required. The UAO shall not add third party facilities or use on FDOT R/W without a utility permit.

3.3.2 Work Constraints

To perform the work in ***UAM Section 3.3.1***, the ***UAO shall comply with all of the following conditions; otherwise, a new permit is required:***

All work requires notification to the appropriate maintenance engineer of the location, general scope and timeframe of the work.

Work anticipated to take two (2) hours or less to complete may commence **immediately** after notification.

Work anticipated to take more than (2) hours to complete shall not commence sooner than **forty-eight (48)** hour after notification.

2) The work does not involve cutting any roadway pavement.

3) The work does not cut or otherwise damage more than ten (10) linear feet of sidewalk.

3.3.2 Work Constraints

- 4) Vehicular and pedestrian traffic shall be maintained using the standards and typical applications listed in ***UAM Section 1.5.1.***
- 5) The work does not conflict with any FDOT construction project, scheduled *community events, other scheduled permitted activities, or district lane closure restrictions.*
- 6) Excavation does not exceed eighty (80) cubic feet.
- 7) The utility is not on FDOT limited access R/W or a FDOT rail corridor.
- 8) The FDOT R/W will be restored to the condition prior to the work within 72 hours of completion of the work done on the UAO's facilities.

- 4) Vehicular and pedestrian traffic shall be maintained using the standards and typical applications listed in ***UAM Section 1.5.1.***
- 5) The work does not conflict with any FDOT construction project, scheduled *community events, other scheduled permitted activities, or district lane closure restrictions.*
- 6) Excavation does not exceed eighty (80) cubic feet.
- 7) The utility is not on FDOT limited access R/W or a FDOT rail corridor.
- 8) The FDOT R/W will be restored to the condition prior to the work within 72 hours of completion of the work done on the UAO's facilities.

3.4 PERMIT APPLICATION PACKAGE

3.4.1 General Documentation

In addition to the information required on the ***FDOT Utility Permit Form, the UAO shall provide the following with the utility permit application:***

- 1) A key map showing the proposed installation's location and the approximate distance and direction from the proposed work area to the nearest town, major road intersection, bridges, or railroad crossings.
- 2) Plan view drawings (preferably to scale) showing all of the following:
 - a) The R/W Lines, limited access lines or easement lines.
 - b) The proposed utility and proposed utility appurtenances (except for utility appurtenances mounted at least fifteen (15) feet above the ground and less than eight (8) cubic feet).
 - c) The horizontal distance from the proposed utility to a well defined feature of the transportation facility (such as the edge of travel lane).

- d) A tie to roadway/railroad mileposts, or stationing (when available).
- e) The limits of the work area (including staging, access points, or other areas to be used).
- f) For trenchless installations, the proposed method of installation, materials, function, type, size of proposed installation and largest reamer when used.
- g) Maximum allowable operating pressures of proposed gas mains and the locations of proposed shut-off valves.
- h) Aboveground features such as existing utility poles within the work area.
- i) Underground facilities such as utilities, drainage pipes, or ITS lines within the proposed work area as can reasonably be obtained by a review of existing records and a topographical survey of above ground features.
- j) Significant physical features such

- d) A tie to roadway/railroad mileposts, or stationing (when available).
- e) The limits of the work area (including staging, access points, or other areas to be used).
- f) For trenchless installations, the proposed method of installation, materials, function, type, size of proposed installation and largest reamer when used.
- g) Maximum allowable operating pressures of proposed gas mains and the locations of proposed shut-off valves.
- h) Aboveground features such as existing utility poles within the work area.
- i) Underground facilities such as utilities, drainage pipes, or ITS lines within the proposed work area as can reasonably be obtained by a review of existing records and a topographical survey of above ground features.
- j) Significant physical features such

3) When installing underground utilities by open trench or trenchless methods or will disturb existing drainage features or grades, the UAO shall provide profile view drawings showing all of the following:

a) The horizontal and vertical location of the proposed utility and proposed appurtenances larger than eight (8) cubic feet.

b) Benchmark information (assumed datum or *North American Vertical Datum of 1988*).

c) Horizontal and vertical location of existing underground facilities such as utilities, drainage pipes, or ITS lines within the proposed work area as can reasonably be obtained by a review of existing records and a topographical survey of above ground features.

d) The proposed utility's minimum vertical clearance below the top of the pavement or existing unpaved ground.

5) A traffic control plan (TCP). When using the ***FDOT Design Standards as its TCP, the UAO shall include on the permit application specific reference to the appropriate indexes used.***

6) Manufacturer's certifications of proposed underground appurtenance manufactured offsite such as manholes, splice boxes or vaults that are greater than eighty (80) cubic feet in accordance with ***UAM Section 4.3.4.1.***

7) Signed and sealed plans and specifications for proposed attachments to structures suitable for inclusion in the Florida Bridge Management Inventory System (BMIS) file including a bridge load rating analysis where attachments affects the bridge's carrying capacity.

8) Not more than six photographs documenting work area conditions prior to the utility work as requested by the Local Maintenance Engineer. The Local Maintenance Engineer shall waive the requirement for photographs when unnecessary.

- 9) Justification and drawings showing proper replacement of the roadway for any open trenching, pavement cuts, or water supply line conflicts
- 10) For aboveground crossings of an operational LA R/W between interchanges, a list of any other anticipated crossings.
- 11) A completed standard railroad application package when within on FDOT rail corridors.

3.4.2 Returning a Utility to Service

When returning an existing utility to service the UAO shall provide the following with the utility permit application in lieu of the requirements in. ***UAM Section 3.4.1 in addition to the information required on the FDOT Utility Permit Form***

- 1) A key map showing the proposed installation's location and the approximate distance and direction from the proposed location to the nearest town, major road intersection, bridges, or railroad crossings.
- 2) Plan view drawings (preferably to scale) showing all of the following:
 - a) Type and size of the utility.
 - b) The horizontal distance from the utility to a well defined feature of the transportation facility (such as the edge of travel lane).
 - c) Limits of reactivation of the utility tied to roadway/railroad mileposts, or stationing (when available).

3.5 UTILITY PLANS REQUIRING SIGNING AND SEALING

The UAO shall submit plans signed and sealed by a qualified, licensed, Florida professional engineer for traffic control when required by ***UAM Section 4.4 and modifications to any FDOT structure.***

When plans are exempt from the signing and sealing requirements per Chapter 471, F.S., the UAO shall submit these on sheets with their company's title block.

3.6 PERMIT APPLICATION APPROVAL PROCESS

FDOT shall process all permit applications in accordance with **Section 120.60, F.S. and the requirements of the UAM. When FDOT anticipates processing could exceed thirty (30) days, FDOT shall notify the UAO. FDOT shall review the proposed work for all of the following:**

- 1) Compliance with the UAM,
- 2) Impacts to all of the following:
 - a) Public safety
 - b) The **FDOT Five-Year Work Program**
 - c) Safety improvement projects
 - d) FDOT maintenance activities
 - e) Scenic enhancement projects
 - f) Landscape projects
 - g) Local events and activities
 - h) Easements
 - i) Placement of future utilities.
 - j) Over-dimensional vehicle permits



ONE-STOP PERMITTING

[Home](#)[Permits](#)[Permit Offices](#)[GIS Permit Search](#)[Reports](#)[FAQ](#) [Help](#)

Welcome to the Florida Department of Transportation's One Stop Permitting site. From this website you will be able to see the permits that are administered by the Florida Department of Transportation (FDOT), the Florida Administrative Code (F.A.C.) Rule Chapters that govern the permit requirements, and information concerning the permit applications and how to submit them. Contact information for permit staff can be found under the Permit Offices tab. You can find the appropriate contact information for your county of interest by using the interactive map or the Geographic Information System (GIS) search. If you are interested in obtaining information on permits that have been issued by the FDOT, you can use the GIS Permit Search or Reports tab to run various reports.

Wrong type of Permit?

Visit the Licensing and Permitting section of MyFlorida.com

For permits NOT associated with the Florida State Highway System, please contact your local County or City government office.



**Other
Construction
Services**



**GIS Permit
Search**



**Statewide
Permit News**



Update: **Next Phase of the One Stop**
Permitting site development **E-Permitting for**
Utility Permits (*up and running by April 2013*)

Utility Permit Application

“FDOT is in the process of
modifying/updating the
UAM/Utility Permit Form”

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY PERMIT71001046
UTILITIES
OGC - 0810

PERMIT NO.:		SECTION NO.:		STATE ROAD		COUNTY	
FDOT construction is proposed or underway.				<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Is this work related to an approved Utility Work Schedule?				<input type="checkbox"/> Yes		<input type="checkbox"/> No	
PERMITEE:				Financial Project ID:			
ADDRESS:				If yes, Document Number:			
CITY/STATE/ZIP:				TELEPHONE NUMBER: () -			
The above PERMITEE requests permission from the State of Florida Department of Transportation, hereinafter called the FDOT, to construct, operate and maintain the following:							
FROM:				TO:			
Submitted for the PERMITEE by: Name and Company (Typed or Printed Legibly)		Contact Information Address/Telephone/E-Mail (if applicable)		Signature		Date	

Sign and date
pages 1 & 2 of
ApplicationExplain in
detail work to
be completed
within the
right of way

- The Permittee declares that prior to filing this application, the location of all existing utilities that it owns or has an interest in, both aerial and underground, are accurately shown on the plans and a letter of notification was mailed on _____ to the following utilities known to be involved or potentially impacted in the area of the proposed installation:
- The local Maintenance or Resident Engineer, hereinafter referred to as the FDOT Engineer, shall be notified a minimum of forty eight (48) hours in advance prior to starting work and again immediately upon completion of work. The FDOT's Engineer is _____ Telephone Number _____
The Permittee's employee responsible for MOT is _____ (This name may be provided at the time of the forty eight (48) hour advance notice prior to starting work). Telephone Number _____
- All work, materials, and equipment shall be subject to inspection and approval by the FDOT Engineer.
- All plans and installations shall conform to the requirements of the FDOT's UAM in effect as of the date this permit is approved by FDOT, and shall be made a part of this permit. This provision shall not limit the authority of the FDOT under Paragraph 8 of this Permit.
- This Permittee shall commence actual construction in good faith within _____ days after issuance of permit, and shall be completed within _____ days after the permitted work has begun. If the beginning date is more than sixty (60) days from the date of permit approval, the Permittee must review the permit with the FDOT Engineer to make sure no changes have occurred to the Transportation Facility that would affect the permitted construction.
- The construction and maintenance of such utility shall not interfere with the property and rights of a prior Permittee.
- It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder, except as provided in executed subordination and Railroad Utility Agreements.
- Pursuant to Section 337.403, Florida Statutes, any utility placed upon, under, over, or along any public road or publicly owned rail corridor that is found by FDOT to be unreasonably interfering in any way with the convenient, safe, or continuous use, or maintenance, improvement, extension, or expansion, of such public road or publicly owned rail corridor shall, upon thirty (30) days written notice to the utility or its agent by FDOT, be removed or relocated by such utility at its own expense except as provided in Section 337.403(1), Florida Statutes, and except for reimbursement rights set forth in previously executed subordination and Railroad Utility Agreements, and shall apply to all successors and assigns for the permitted facility.
- It is agreed that in the event the relocation of said utilities are scheduled to be done simultaneously with the FDOT's construction work, the Permittee will coordinate with the FDOT before proceeding and shall cooperate with the FDOT's contractor to arrange the sequence of work so as not to delay the work of the FDOT's contractor, defend any legal claims of the FDOT's contractor due to delays caused by the Permittee's failure to comply with the approved schedule, and shall comply with all provisions of the law and the FDOT's current UAM. The Permittee shall not be responsible for delay beyond its control brought into compliance or removed from the RW at no cost to the FDOT, except for reimbursement rights set forth in previously executed subordination and Railroad Utility Agreements. This provision shall not limit the authority of the FDOT under Paragraph 8 of this Permit.
- It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the State's right, title and interest in the land to be entered upon and used by the Permittee, and the Permittee will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercises by said Permittee of the aforesaid rights and privileges.
- During construction, all safety regulations of the FDOT shall be observed and the Permittee must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal MUTCD, as amended by the UAM.
- Should the Permittee be desirous of keeping its utilities in place and out of service, the Permittee, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the FDOT's RAW as set forth above. Whenever the Permittee removes its facilities, it shall be at the Permittee's sole cost and expense. The Permittee, at its sole expense, shall promptly remove said out of service utilities whenever the FDOT determines said removal is in the public interest.
- In the event contaminated soil is encountered by the Permittee or anyone within the permitted construction limits, the Permittee shall immediately cease work and notify the FDOT. The FDOT shall notify the Permittee of any suspension or revocation of the permit to allow contamination assessment and remediation. Said suspension or revocation shall remain in effect until otherwise notified by FDOT.
- For any excavation, construction, maintenance, or support activities performed by or on behalf of the FDOT, within its RAW, the Permittee may be required by the FDOT or its agents to perform the following activities with respect to a Permittee's facilities: physically expose or direct exposure of underground facilities, provide any necessary support to facilities and/or cover, de-energize or alter aerial facilities as deemed necessary for protection and safety.

UTILITY PERMIT

16. Pursuant to Section 337.401(2), Florida Statutes, the permit shall require the permit holder to be responsible for damage resulting from the issuance of the permit. The FDOT may initiate injunctive proceedings as provided in s. 120.59 to enforce provisions of this subsection or any rule or order issued or entered into pursuant thereto.
17. Pursuant to Section 337.402, Florida Statutes, when any public road or publicly owned rail corridor is damaged or impaired in any way because of the installation, inspection, or repair of a utility located on such road or publicly owned rail corridor, the owner of the utility shall, at his or her own expense, restore the road or publicly owned rail corridor to its original condition before such damage. If the owner fails to make such restoration, the authority is authorized to do so and charge the cost thereof against the owner under the provisions of s. 337.404.
18. The Permittee shall comply with all provisions of Chapter 556, Florida Statutes, Underground Facilities Damage Prevention and Safety Act.
19. Special FDOT instructions: _____

It is understood and agreed that commencement by the Permittee is acknowledgment and acceptance of the binding nature of all the above listed permit conditions and special instructions.

20. By receipt of this permit, the Permittee acknowledges responsibility to comply with Section 119.07, Florida Statutes.
21. By the below signature, the Permittee hereby represents that no change to the FDOT's standard Utility Permit form, as incorporated by reference into Rule 14-46.001, for this Utility Permit has been made which has not been previously called to the attention of the FDOT (and signed by checking the appropriate box below) by a separate attached written document showing all changes and the written and dated approval of the FDOT Engineer. Are there attachments reflecting change/s to the standard form? ☐ NO ☐ YES If Yes, _____ pages are attached.

PERMITTEE		SIGNATURE		DATE:	
	Name & Title of Authorized Permittee or Agent (Typed or Printed Legibly)				
APPROVED BY:				ISSUE DATE:	
	District Maintenance Engineer or Designee				

UTILITY PERMIT FINAL INSPECTION CERTIFICATION

DATE:					
DATE WORK STARTED:					
DATE WORK COMPLETED:					
INSPECTED BY:					
	(Permittee or Agent)				
CHANGE APPROVED BY:				DATE:	
	District Maintenance Engineer or Designee				

I the undersigned Permittee do hereby CERTIFY that the utility construction approved by the above numbered permit was inspected and installed in accordance with the approved plans made a part of this permit and in accordance with the FDOT's current UAM. All plan changes have been approved by the FDOT's Engineer and are attached to this permit. I also certify that the work area has been left in as good or better condition than when the work was begun.

PERMITTEE:	SIGNATURE:	DATE:
Name & Title of Authorized Permittee or Agent (Typed or Printed Legibly)		

CC: District Permit Office
Permittee

Complete the Utility Permit Final Inspection Certification section in "ORIGINAL" ink ; Sign, Date and submit with two (2) sets of As-built-Plans.

Utility Work Schedule Form

FDOT Form **710-010-05**

Construction Projects may require the ***Utility Work Schedule Form***

Submit:

Approved (original) Utility Work schedule Form

One(1) Utility Permit Application

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK SCHEDULE

Financial Project ID: _____	Federal Project ID: _____
County: _____	State Road No.: _____
District Document No: _____	
Utility Agency/Owner (UAO): _____	

A. Summary of Utility Work And Execution

Estimated Time
(calendar days)

Total Time Prior To FDOT Project Construction _____

Total Time During FDOT Project Construction _____

This document has been developed as the method for a Utility Agency/Owner (UAO) to transmit to the Florida Department of Transportation (FDOT), the FDOT's Contractor, and other right-of-way users, the location, relocation, adjustment, installation, and/or protection of their facilities, on this FDOT project. The following data is based on FDOT preliminary construction plans dated _____. Any deviation by the FDOT or its contractor from the plans, as provided, may render this work schedule null and void. Upon notification by FDOT of such change, this utility may require additional days for assessment and negotiation of a new work schedule. This UAO is not responsible for events beyond the control of the UAO that could not reasonably be anticipated by the UAO and which could not be avoided by the UAO with the exercise of due diligence at the time of the occurrence. The UAO agrees to notify the Department in writing prior to starting, stopping, resuming, or completing work.

UAO Project Representative: _____
 UAO Field Representative: _____

Telephone Number: _____
 Telephone Number: _____

This document is a printout of an FDOT form maintained in an electronic format and all revisions thereto by the UAO in the form of additions, deletions or substitutions are reflected only in an Appendix entitled "Changes to Form Document" and no change is made in the text of the document itself. Hand notations on affected portions of this document may refer to changes reflected in the above-named Appendix but are for reference purposes only and do not change the terms of the document. By signing this document, the UAO hereby represents that no change has been made to the text of this document except through the terms of the appendix entitled "Changes to Form Document".

You MUST signify by selecting or checking which of the following applies:


☐ No changes to forms document.
☐ Appendix "Changes to Forms Document" is attached. _____ Number of Attachment Pages.

Authorized Utility Agent:	**Engineer of Record (EOR):	Acceptance by District Utilities:
_____ (Signature)	_____ (Signature)	_____ (Signature)
_____ (Printed Name)	_____ (Printed Name)	_____ (Printed Name)
_____ (Title)	_____ (Title)	_____ (Title)
_____ (Date)	_____ (Date)	_____ (Date)

(**When requested by the District, the EOR will attest to compatibility of plans, specifications and Utility Work Schedule)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY WORK SCHEDULE

T10-010-05
UTILITIES
12/09
Page 2 of 3

Financial Project ID:		Federal Project ID:	
County:		State Road No.:	
District Document No:			
Utility Agency/Owner (UAO):			
B.	Special Conditions / Constraints		
			

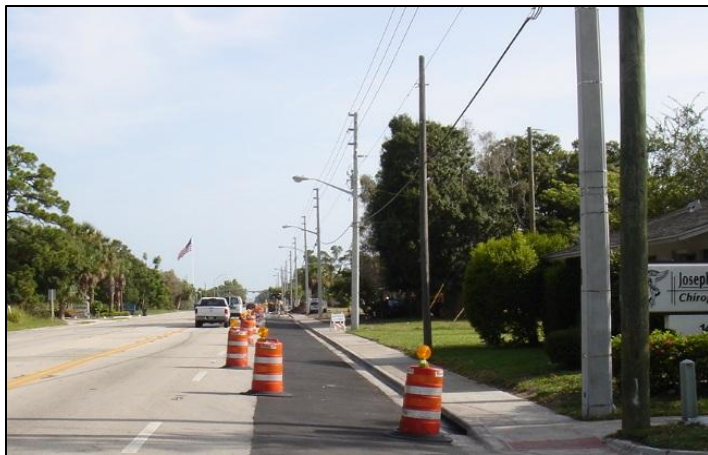
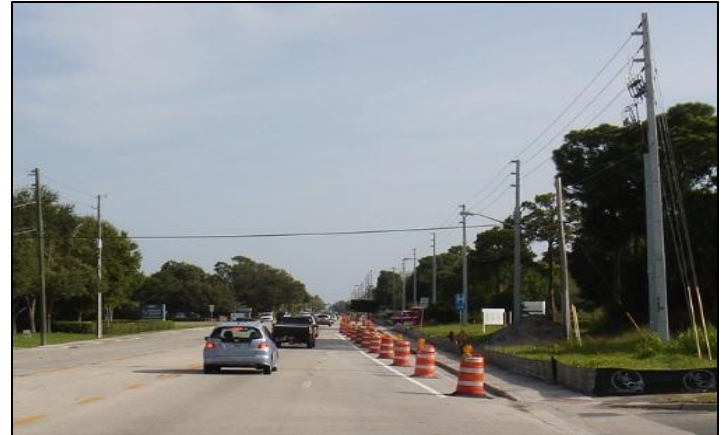
Good Photos



Bad Photos



MOT Photos



For further information, or to submit an application contact:

Treasure Coast Operations Contact

Paul Brege, Permits Manager
(772) 489-7123

Pete Southard, Permits Specialist
(772) 489-7091

Eric Sulger, Utility Permits Coordinator
(772) 489-7082

Palm Beach Operations Contact:

Brett Drouin, Permits Manager

(561) 370-1134



Broward Operations Contact:

Christian Rojas, Interim Permits
Administrator

(954) 958-7639